

White Paper

**Can You
Cost Justify a
Document Imaging System?**

**By: Randy Van Ittersum and Erin Spalding CDIA+
www.disusa.com**

Is it Economical to Purchase a Document Imaging System?

Every organization seeks the benefits a document imaging system provides:

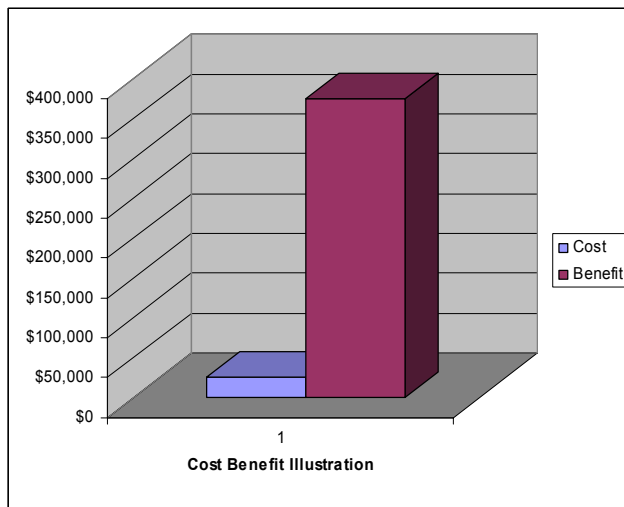
- Increased productivity
- Improved customer service
- Reduced costs
- Better business decisions
- Improved employee moral
- Disaster protection

However, most businesses never consider purchasing a system, even in light of the time-proven positive impact a document imaging system can have on organizations. The reason for this anomaly is that the people charged with the responsibility to gather the information and evaluate the different systems can only answer the second of two questions:

1. Should we purchase a document imaging system?
2. Which one?

So why have you not installed a system in your office? For many businesses, it is because they have not performed a cost-justification analysis and seen for themselves just how appealing it is to have a document imaging system.

The following graph is a sample illustration of the cost-benefit ratio of a document imaging system; clearly there is substantial economic value to be gained by implementing a system.



- This chart illustrates that an investment of \$25,995 will result in a return of \$375,000 over a 5-year period.
- The estimated IRR on this investment is 288%.
- The payback period is 4-months.
- For every \$1.00 that you invest into our document imaging system, you get back \$14.42.

If you would like a customized cost justification analysis specific to your organization, the next step is to schedule a 30-minute data session. Best of all, it is free of charge. Act now by calling 616-847-5055 for your customized cost justification analysis.